

## MINUTES

### Maine Library of Geographic Information Board Meeting

Wednesday, 18 March 2015, 10:00 AM to 12:00 PM

51 Commerce Drive, Room 317, Augusta

<b>Attending</b>	<b>Present</b>	<b>On the Phone</b>
<i>Mtg. commenced at 10:10 am</i>		
Vinton Valentine	X	
Alina Taus	X	
Jake Metzler		X
Vern Maxfield		X
Bill Hanson (just needs to be sworn in)	<b>Absent</b>	
Maria Jacques	X	
Nate Kane	X	
Brian Guerrette	X	
Patrick Cunningham	X	
Paul Sandlin	X (part of mtg)	
Kenneth Murchison	<b>Absent</b>	
Jon Giles	X	
Aaron Weston		X
<b>Staff:</b>		
Joseph Young	X	
Heather Bailey	X	
<b>Guests:</b>		
Mal Carey	X	
Dan Walters, USGS	X	
Betsy Fitzgerald		X

1. Introductions
  - a. Vinton gave an overview of guidelines for holding a meeting.
2. Approval of meeting minutes
  - a. Motion to approve the Minutes of December 17, 2014 Jon Giles Second Nate Kane Voted 9 Yea 0 Nay 1 Abstention: Aaron Weston  
**Motion passed.**
3. Election of chair
  - a. Motion to nominate Jon Giles to serve as Chairman of the Board for 2015 Nate Kane Second Alina Taus Voted 10 Yea 0 Nay 0 Abstention  
**Motion passed.**
  - b. Motion to approve Jon Giles as Chairman of the Board for 2015 Maria Jacques Second Patrick Cunningham Voted 10 Yea 0 Nay 0 Abstention  
**Motion passed.**
4. Executive Director Report - Joe Young
  - a. Membership Update
    - i. Bill Hanson has been appointed, but needs to be sworn in
    - ii. Brian Guerrette has been appointed to represent the CIO
    - iii. Betsy Fitzgerald's paperwork is still in process
    - iv. Jon Giles has been appointed and sworn in
  - b. Data Acquisition Projects
    - i. NHD Survey going on that Dan is coordinating.
    - ii. NSGIC Winter Meeting (National States Geospatial Information Council)
      - Arkansas has moved all their geospatial data into a cloud distribution system and claiming thousands of dollars per year in savings. Something we may want to look into.
      - Several states are moving toward a coordinated road centerlines.
      - Senator Orin Hatch of Utah will be introducing a Geospatial Data Act to formalize the coordination and acquisition of Geospatial data acquisition. Currently the only oversight has been done through presidential executive orders lacking any congressional requirements.
    - iii. USGS LiDAR Acquisition
      - CFRU and Joe are working with USGS and other agencies to put develop a plan to present to the CFRU membership at their meeting in April. The discussion has focused on leaf off vs. leaf on collect. For USGS the result must be data acquisition meeting QL2 standards.
      - A Joint Funding Agreement with USGS for the collection of LiDAR data in 2015 year has been signed with acquisition planned for this spring.
    - iv. 2015 Orthoimagery
      - The work orders have been developed for this years acquisition and will begin as soon as snow is gone this spring
      - The 2016 project will include Franklin and Somerset counties
        - Fairfield and Wilton have inquired about participating in 2016 already.
    - v. GIS Manager – posting has closed, reviewing applications, will set up interviews shortly.
5. Annual Report to Legislative Committees
  - a. Corrections recommended
    - i. Section 2, Executive Summary, line 5 – should it be 1 m or 2 m? 1 m is standard.
    - ii. Next page, 2<sup>nd</sup> paragraph, last two lines – include 22 new communities and 28 updated communities.
    - iii. Bottom of the page about Land Use Code – emphasize that use of STATE land use codes is voluntary.

- iv. Section 5, Financial Expenditures – parcel mapping contributions should be \$0. Add footnote: Parcel mapping may also have come from data volunteered by municipalities.
  - v. Executive Summary – include a table of data that’s been maintained or acquired, near the expenditures table in the chart. Perhaps add a table below the Data Acquisition table to show square miles of area covered and square miles of areas maintained. It was decided to add this to next year’s report and not include this time since the narrative of information included on the next page covers it for this year.
  - vi. Small typo on page 7 Electronic Gateway; change and to an
  - vii. Instead of just a definition, it would be good to include an explanation of what LiDAR is. A suggestion was made to create a 1-page document about LiDAR to provide more detail to the committee. It was noted there is an existing document that has orthoimagery and LiDAR on it that might be used. Alina had a copy of some additional materials and shared it with Patrick
  - viii. Include the 3 maps in the Data Development section as full pages in the Appendix.
- b. Motion to approve the annual report as amended Nate Kane Second Maria Jacques  
Voted 10 Yea 0 Nay 0 Abstentions

**Motion passed.**

6. Strategic Plan Workgroup Reports

- b. Coordination & Communication – Patrick Cunningham
  - i. About to order coasters for MMA event
  - ii. Need article for Maine Townsman – still in the works
  - iii. Need another meeting scheduled
    - Need to discuss targeted groups to contact, such as legislature, municipalities
- c. GeoParcels – Jon Giles
  - i. No meeting since February discussions
  - ii. Previously discussed needs of MRS and LUPC, which is focused on unorganized territories as well as what the new platform would be, in addition to what would be available or is needed for tools in the new platform.
- d. Education & Training – Cathleen McAnneny, PhD
  - i. ESRI K-12 Site License Agreement was signed by DOE’s Commissioner in early March and the Maine Geographic Alliance is the primary contact for that.
  - ii. Discussion about workshops for workforce development, or webinars.
- e. Geospatial Data – Dan Walters
  - i. Geospatial Data committee met in early March. Next meeting in June.
    - Reviewed 2009 Strategic Plan, Appendix D for priorities.
    - Hope to have an overall report from Geospatial Data committee by fall.
    - If you know your constituency’s needs, bring it to the appropriate committee.
    - Subcommittees met in early March:
      - The orthoimagery subcommittee is working on new draft plan for April meeting.
      - LiDAR subcommittee discussion included land cover mapping initiatives.
      - Next subcommittee meetings will be on April 2<sup>nd</sup>.

7. Committee Reports

- a. Finance Committee – Vinton Valentine
  - i. Joe and Brian are still working with finance on the line items and how it works.
- b. Policy Committee – Bill Hanson
  - i. The Board members need to review current policies and pass along questions, concerns or recommendations for edits or additional policies.
- c. Technical Committee – Vinton Valentine

- i. Do we need to reconstitute the Technical Committee to discuss and answer the following question: Do we need to create a separate data catalog from that of the Maine GIS?
    - Hold off until next meeting to entertain this question again.
8. Guest Comments - None
9. Recommendations for Next Meeting Agenda
  - a. Technical Committee question
10. Adjourn – Adjourned at 11:59 a.m.